

## **Wheaton Lions Club Speaker Guidance Information**

The Wheaton Lions Club <http://www.wheatonlions.org> is pleased to have you as a speaker. Hopefully, this document will answer most questions you might have. Many of the members are involved with local politics, business, government agencies, and charity groups. Key things to know are:

1. Presentations should be informative, rather than sales oriented.
2. We have about 90 members, and an average of 50 to 60 attend each week.
3. The Club has a hand held microphone and wireless amplifier available. Many speakers get by without it.
4. There is a projector and screen available. Internet access is not yet available.
5. We typically provide club members with a link to your web site.
6. The Club meets on Tuesdays (at noon sharp) in the basement of the Masonic Hall at 120 W. Wesley Avenue (red brick building). W. Wesley is one block north of the RR tracks, and it is a one way street heading west. The building is on the south side of W. Wesley between N. Main Street and N. Hale Avenue. (See the attached map). For parking:
  - i. Street parking – Mainly limited to one hour, and not recommended.
  - ii. Open air lot - Immediately east of the Masonic Hall accessed from W. Wesley Avenue. It's usually filled by 11:45am.
  - iii. Covered multi-level parking garage - One block west of the Masonic Hall in the center of the block between N. Hale Street and N. Wheaton Avenue (accessed via an alley from either W. Front Street or W. Wesley Avenue). One-way streets move vehicle traffic counter-clock wise around this entire block. You can access the parking garage from the north and south via an alley.
7. At noon (sharp), we start with the Pledge of Allegiance, followed by a singing of "God Bless America", and finally a short prayer.
8. You will be fed a home-style cooked lunch and dessert. You'll sit with your sponsor, the Club President, and Club Secretary at the front of the room, facing the members
9. As meals are finishing, the President will make a few announcements, guests will be introduced (excluding you), committee reports are made, and our "Tail Twister" will try to find a way to make a buck or two off a few members, all in good fun.
10. Your sponsor will introduce you, and then you'll have the floor for about 20 minutes (including questions). If you need more time, we can make arrangement for up to 30 minutes. We end the meeting promptly at 1pm. Sometimes folks will come up and ask questions afterwards.
11. Your sponsor will do their best to help you with graphics, PowerPoint, handouts, etc. If you'd like, a copy of your PowerPoint presentation could be posted on our web site and/or forwarded to the membership through me.

If you have any questions, please feel free to contact your sponsor or myself.

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